

# Still Learning Safeguarding Policy

**Safeguarding is the responsibility of every adult that works with a child or vulnerable person. When we work with children or vulnerable people we are responsible for raising any concerns that we have about that child. It is vital that different agencies and organisations work together to safeguard children and vulnerable people.**

Concerns might include their physical appearance, their behaviour, changes in behaviour, how they are with other adults and children, what they say or even a disclosure.

**If a child/ vulnerable person makes a disclosure to you then:**

- write down the details of it, what they said, time, date, their school or organisation
- do not promise to keep it a secret- you will have to tell someone if there is cause for concern
- do not ask leading questions
- pass on details to safeguarding officer in the school/ organisation straight away
- do not delay

**If you see concerning visible signs, behaviour, speech or hear something that concerns you then:**

- write down the details of it, what they said or what you saw plus time and date
- pass on details to safeguarding officer in the school or organisation straight away
- do not delay

**If you believe that the child or vulnerable person is at immediate risk then call 999 and then the Safeguarding Hub on the number below.**

If at any time you feel you need more advice then contact Aryasakhi (the safeguarding officer for Sheffield Buddhist Centre) or call [Sheffield Safeguarding Hub on 0114 273 4855](tel:01142734855). Professionals and members of the public can call 0114 273 4855 at any time. They will be put through to a social worker to discuss safeguarding concerns about a child or young person.